St Joseph’s Pre-school Playgroup

**Fee structure/Current charges**

**We are open term-time only**

**Registration fee**

We charge a £30.00 registration fee, payable when booking a place. This covers snacks for the time your child is at nursery. The fee is non-refundable.

You need to book in advance on a half termly basis and provide a packed lunch for your child if they are staying all day or pay **£3.00** for a Pre-school packed lunch. You need to provide nappies, wipes and creams.

**For funded 3 and 4 year olds:**

If your child is funded (they become funded the term after they turn three) they will be entitled to 15 hours per week free of charge term time only (see Fee Policy for details of how these hours are offered each term). **Extra hours booked in advance will be charged at a rate of £7.00 per hour and a deposit of two week’s fees will be payable at the time of booking in order to guarantee the place. This deposit will be deducted from the final invoice as long as the child stays for at least one term, one month’s notice is given and fee payments are up to date.**

You can take your free 15 hours in these combinations (you will need to provide a packed lunch if your child is staying all day):

9.00am-3.00pm (two days a week) plus 8.45am-11.45am (one day a week)

**30 hour funding**

Parents of three and four year olds who meet the relevant criteria are eligible for 30 hours free childcare. You can check your eligibility at <https://www.childcarechoices.gov.uk/>

We offer 30 hours childcare free as follows:

Monday to Friday 9.00am – 3.00pm (you will need to provide a packed lunch each day)

Or 8.00am-3.30pm (four days)

You can add early starts and/or late finishes (costs are detailed below).

**Tax-free childcare**

If you are working and eligible, you can use the tax-free childcare scheme to receive a discount of 20% on any fees you pay. Apply online at https://www.gov.uk/get-tax-free-childcare

**For funded 2 year olds:**

We also offer free places for eligible 2 year olds; please ask if you would like to find out more about this.

If your child is funded (this is assessed by the Family Hubs) they will be entitled to 15 hours per week free of charge term time only (see Fee Policy for details of how these hours are offered each term). Extra hours will be charged at a rate of **£8.00 per hour** if booked in advance. A **deposit of two week’s fees will be payable at the time of booking in order to guarantee the place. This deposit will be deducted from the final invoice, as long as the child stays for at least one term, one month’s notice is given and fee payments are up to date.**

You can take your free 15 hours like this and pay **nothing extra for childcare**:

9.00am-3.00pm (two days a week) plus 8.45am-11.45am (one day a week) or 8.45am - 11.45am every day

**Early bird**

8.00am – 8.15am costs £2.00 per day

8.15am – 8.30am costs £2.00 per day

8.30am to 8.45am costs £2.00 per day

8.45am – 9.00am costs £2.00 per day

8.00am – 9.00am costs £8.00 per day

**For non-funded children:**

**Hours booked in advance will be charged at a rate of £8.00 per hour and a deposit of two week’s fees will be payable at the time of booking in order to guarantee the place. This deposit will be deducted from the final invoice, as long as the child stays for at least one term, one month’s notice is given and fee payments are up to date.**

There is a **minimum of six hours per week** attendance.

Early Bird and Late Finishes are charged as for funded children.

**Payment terms**

* Fees for booked hours are payable regardless of absence due to sickness, holiday or any other reason.
* Fees are payable monthly in advance by bank transfer.
* If you pay half-termly in advance (usually 6-7 weeks), you will receive a discount of 10%.

**For ad-hoc extra hours**

You may be able to book extra hours on an ad-hoc basis subject to availability. The following fees apply and are payable in advance:

**2 year olds:**  **£8.00 per hour**

**3 & 4 year olds: £7.00 per hour**

**Late collection fees for all children**

Children can easily become distressed when they have not been collected on. We have a legal limit on how many children we can care for at any one time and we plan staffing according to numbers of children booked in. We therefore have a fine system for late collection as follows:

**Up to 15 minutes late: £3.00**

**15 – 30 minutes late: £6.00**

**30 – 45 minutes late: £9.00**

**45 – 60 minutes late: £12.00**

More information can be found in our Fees Policy which is available on our website.

**Late finish**

3.00pm – 3.15pm £2.00 per day if booked in advance. If you do not book in advance then Late Collection Fees apply (see above).

3.00pm-4.00pm £8.00 *THIS MUST BE BOOKED IN ADVANCE AND WILL ONLY RUN WITH SUFFICIENT DEMAND*

**Packed lunch**

You can buy a packed lunch from us for **£3.00 per day**; just let us know the day before if you would like a packed lunch.

*\*If you do not wish to pay for us to provide snacks, you must provide a healthy snack each day for your child such as cut up fruit and crackers/wrap/hot cross bun etc.*